

Early Careers Group

06.03.2024 7pm

Online

AGM Minutes

Present: Emily Moon (EM), Emma Scott (ES), Gulfareen Chohdry (GC), Jessica Elleray (JE), Katie Sanderson (KS), Michael D'Aprix (MD'A), Megan Schlanker (MS), Phil Pollard (PP), Sarah Botfield (SB), Sakshi Surana (SS), Tabitha Lawrence (TL), additional group members.

| Agenda Point | Action (Initials) |
|---|-------------------|
| 1. Apologies for absence Joanne Kirton (JK), Claire Corkill (CC) | |
| 2. Minutes of last AGM Minutes were accepted without changes. | |
| 3. Matters Arising N/a | |
| 4. Chair's Welcome and AGM Report MS and TL complete joint powerpoint of the last year's activities. | |
| 5. Secretary's Report MS and TL complete joint powerpoint of the last year's activities. | |
| 6. Treasurer's Report MS and TL complete joint powerpoint of the last year's activities on behalf of JK treasurer. | |
| 7. Elections to Group Committee and Advisory Council representative <u>New committee</u> Chair: Jessica Elleray Secretary: Tabitha Lawrence Treasurer: Sarah Botfield Ordinary Committee Members: Sakshi Surana Katie Sanderson Gulfareen Kamran Chohdry Emily Moon Emma Scott (co-opted after TL stepped back up as secretary) External Advisors: Phil Pollard Claire Corkill Jo Kirton Mike D'Aprix Megan Schlanker | |
| 8. 3-Year Plan review | Updates will |

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| | Review your 3-year plan mentioned within overall powerpoint completed by Chair and Secretary. | follow in further monthly meetings. |
| 9. | Communications Continuation of social media engagement and in-person/ online events. | |
| 10. | AOB N/a | |
| 11. | Date of the next committee meeting, and future events. The committee will decide the next date of the AGM in due course. | |