

CifA Graphics Archaeology Group

Thursday 5 October 2023, 7.30 – 8pm.

Meeting conducted via Google Meet.

Minutes

Present: Amy Wright, Jonathan Millar, Lesley Collett, Marion Devigne, Mark Hoyle and Thomas Small.

Apologies: Aisling Nash.

1.	Previous Minutes and Update on Actions.	Action
	<p>Since our previous meeting, AW has made MH an admin of the Facebook Group and given MH access to our GoogleDrive folder. MH is now listed on our website and on the GAG Group page of the CifA website as a member of the committee.</p> <p>The article ‘Getting Started as a Freelance Illustrator’, written by LC, has been uploaded to our website and distributed via bulletin to our group members.</p> <p>Actions carried over from previous minutes:</p> <p>AW to follow up on our Standard for Illustration with Hannah Kennedy, our previous chairperson, to see if there are any updates.</p>	AW
2.	Advisory Council Meeting	
	JM attended the latest Advisory Council Meeting and provides an update to the committee.	
3.	AGM	
	<p>Our AGM date is set for Saturday 11th November at 10.30 am.</p> <p>Our members must be given 21 days’ notice, meaning that an email must go out to our membership by 21st October. AW to draft this email and send it to MK, along with the nomination form for committee members.</p> <p>We will need to organise use of the CifA Zoom account and set up a meeting link, which will be sent out along with the meeting agenda at a later date.</p> <p>MH to confirm whether Mikko Kriek is available to give a talk.</p> <p>We are currently looking for a Chair if any committee members wish to nominate themselves for this role. AW has one year left in the role of Secretary, but is happy to transfer this role over to another committee member gradually if anyone is interested!</p>	AW MH
4.	AOB	
	A provisional date of Thursday 30 November is set for our next committee meeting, to be confirmed at our AGM.	