

CifA Buildings Archaeology Group

18 January 2015, 12.30pm

Lamb and Flag, Oxford

Present: Mike Nevell, Cath Poucher, Tim Murphy, Edward James

Apologies: Frank Green, Bob Hill, Paul Bowen, Lianne Birney

Minutes taken by: EJ

1	Matters Arising	Action
	<p>Cath Poucher to step down from involvement in the committee. The committee thanks her wholeheartedly for her hard work during her membership.</p> <p>Recruitment for new members required – a need for new and enthusiastic faces was noted.</p> <p>Email request for new members.</p> <p>Groups Forum Meeting Attendance and Reporting.</p> <p>Historic England Buildings Research Framework – it was agreed that BAG not in position to tender for work. However, it seems appropriate for BAG, as CifA Special Interest Group for Buildings, to be a consultee on the draft. Dan Miles at HE to be contacted to explore this.</p> <p>Some members' terms will be coming to a close in 12 months. Reshuffle.</p>	<p>NOTE</p> <p>PB</p> <p>MN</p> <p>EJ</p> <p>NOTE</p>
2	Standards and Guidance	
	<p>Frank and Bob thanked for their work on producing draft to date.</p> <p>Work on finalising draft by the Summer. For practicality's sake, it was suggested that Tim and Ed work on it together in the office.</p> <p>Meeting to be organised with Kate Geary to run through details.</p>	<p>NOTE</p> <p>TM & EJ</p> <p>TM/EJ</p>
3	Conference 2016	
	<p>Decided that BAG would have semi-manned stand adjacent to the main CifA Stand, with members of the committee attending at intervals throughout the conference.</p> <p>No papers or session proposed this year.</p>	
4	Newsletter	
	<p>Decided that Newsletter should focus less on general sector news and regurgitating content from other news sources such as heritage update etc., and more on news from companies and organisations working in the sector.</p> <ul style="list-style-type: none"> - RO News section suggested – company updates about their buildings work. - Heritage lottery fund project pieces (Martin Cuthbert 8th/East already in pipeline). - University Archaeology department news - HEPP Journal Edition news - Conference 2016 Sponsored Stand advertisement. - "Coming Year for BAG" piece 	<p>TM to compile</p>

5	AGM	
	To be held at the end of lunch at Conference. ClfA to be contacted about arranging. Suggested that 2017 Conference AGM includes an event – a tour of a building etc. Something to 'pull the crowds'.	MN NOTE
6	Date of Next Meeting	
	18 th March	NOTE