

RCAHMW in association with Cymru/ Wales CIFA Group

Digital Archives Training, 17 March 2016, 10.45am - 3pm

RCAHMW Offices, Plas Crug, Aberystwyth, SY23 1NJ

Collection of digital data is now a fundamental part of archaeology, and deposit of digital records in a recognised archive is a basic requirement of a wide range of activities, including development control related work. The National Monuments Record of Wales, managed by the Royal Commission on the Ancient and Historic Monuments of Wales (RCAHMW), is the national archive for historic environment records, and they have recently produced guidelines to inform depositors of the requirements for deposit in the archive (<http://www.rcahmw.gov.uk/media/681.pdf>).

The course is targeted at contractors and others archaeologists working in Wales, and will put the guidelines into context, explaining why they specify what they do, and providing a basic insight into the requirements of digital preservation. There will also be a session on management and dissemination of digital archive material within the wider context of the National Monuments Record of Wales.

10.45am

Arrival and Coffee

11am – 12.30pm

- 1) Workshop – How not to organise a digital archive!
- 2) How to care for digital records – an introduction to RCAHMW's digital archive guidelines.

13.30pm – 15.00pm

- 3) Management of Digital Data in the context of the National Monuments Record of Wales
- 4) Accessing digital records in Wales – online developments

The course is free. A Certificate of Attendance is available.

Tea and coffee are provided. Bring your own lunch or make the most of local opportunities!

Please contact gareth.edwards@rcahmw.gov.uk or John Latham (jernstlatham@gmail.com) to book a place or for further details.