

IfA Buildings Archaeology Group
 1 July 2014, 12.30pm
 The Somers Town Coffee House, London

Present: Mike Nevell, Frank Green, Bob Hill, Edward James, Lara Band, Cath Poucher, Amanda Forster (IfA)

Apologies: Lianne Birney (IfA)

Minutes taken by: Cath Poucher

1	Matters Arising	Action
	<p>The group went through the minutes of the AGM held in Glasgow:</p> <p>Mike will set up an Auto Forward for IHBC emails to Cath</p> <p>Cath will forward on any interesting information from IHBC</p> <p>Following discussions at AGM, Ed has created a LinkedIn account</p> <p>The committee queried who is about to expire on the committee, and asked either Lianne or Amanda to look into this and send a spreadsheet</p>	<p>MN</p> <p>CP</p> <p>NOTE</p> <p>LB (IfA)/ AF (IfA)</p>
2	IfA Conference 2015	
	<p>The deadline for submissions for the conference is the end of July and the group will submit a proposal for this.</p> <p>Frank proposed a conference session about climate change and the effect on heritage, which was discussed by the group:</p> <p style="padding-left: 40px;">The committee decided on holding a ½ day seminar titled, “Our Past, Its Future: The Built Environment in a Changing World”. Frank will email some notes ASAP to Mike</p> <p style="padding-left: 40px;">A ½ day workshop was also proposed by Bob: “Future Proofing the Past: reviewing conservation practices”. Bob will send notes of this session to Mike ASAP.</p> <p>Mike will pull together all the notes submitted by Frank and Bob and will submit our conference proposal by the end of next week/ ASAP.</p>	<p>NOTE</p> <p>FG</p> <p>BH</p> <p>MN</p>
3	Training and Events	
	<p>Bob’s Event:</p> <p style="padding-left: 40px;">The costs were agreed upon by the group apart from printing, which still needs to be finalised.</p>	<p>BH/AF (IfA)</p>

	<p>The venue will be Birmingham, and will hopefully take place around October 2014</p> <p>The costs of the event will be £100 to IfA members and £145 for non-members</p> <p>Ed/Cath's Event:</p> <p>A proposal was put to the committee and the group were keen to go ahead with this event</p> <p>Ed will go and finalise the program and costs with Paul Belford and possibly look at an "all inclusive" rate</p> <p>It was mentioned that it may be worth working with the New Generation group, and linking the event to mentors.</p>	<p>NOTE</p> <p>NOTE</p> <p>NOTE</p> <p>EJ</p> <p>NOTE</p>
4	Treasurer Replacement	
	<p>The IfA will send an email around to BAG group members to advertise for a treasurer</p> <p>In the meantime, Frank has kindly agreed to temporarily do the role of treasurer, and will email the group with reminders for expenses forms.</p> <p>Cath will continue advertising for a Treasurer on Social Media</p>	<p>LB (IfA)/ AF (IfA)</p> <p>FG</p> <p>CP</p>
5	Newsletter/Blog	
	<p>Amanda confirmed that it is possible to set up a blog but not through the IfA website. It was noted that it may be worth doing a simpler newsletter instead.</p>	NOTE
6	AOB	
	<p>It was agreed that there would be a change in roles on the committee:</p> <p>Ed = Outreach (events)</p> <p>Lara = Outreach (publications).</p> <p>Lara will now take over doing a simpler, more regular newsletter (assisted by Ed)</p> <p>Ed will focus on Events and outreach, but will continue to assist Lara with the newsletter</p>	<p>NOTE</p> <p>LB</p> <p>EJ</p>
7	Date of Next Meeting	
	<p>The next meeting was scheduled for Mid-September (15) and will take place in Bristol. There is also a possibility of a side event after the meeting.</p> <p>Bob will organise a location</p> <p>Ed (as outreach) will look at advertising this as a networking event</p>	<p>NOTE</p> <p>BH</p> <p>EJ</p>

Standards and Guidelines:

1	Comments:	
	The group had a discussion of the role of buildings archaeology and assisting conservation officers in understanding the role of Buildings Archaeology.	NOTE
	The committee are to come up with a paper of comments on Standards and Guidelines ready for the 13 th November meeting.	ALL
	Mike will collate these points and take to meeting.	MN
	Mike will email around the latest copy of Standards and Guidelines for us to comment on	MN
	Ed will compose a survey for members of BAG to complete – email Ed any questions	EJ (ALL)