

**IfA Buildings Archaeology Group**

20 January 2014, 12.30pm

Royal Oak, Oxford

**Present:** Mike Nevell, Lianne Birney (IfA), Frank Green, Bob Hill, Lara Band, Cath Poucher

**Apologies:** Karen Averby, Edward James

**Minutes taken by:** Cath Poucher

1	<b>Matters Arising</b>	<b>Action</b>
	<p>AGM – the proposed date of the AGM was Thursday lunchtime of the conference. It was confirmed that Bob will give a key note speech on a multi-disciplinary approach to buildings archaeology</p> <p>Bob needs to check that the event form went through for the BAG event planned in the October meeting.</p>	<p><b>NOTE/ BH</b></p> <p><b>BH</b></p>
2	<b>Chairman's Report</b>	
	<p>English Heritage's review on research frameworks: Mike commented on the usefulness of the review and to whom. He also commented that it may be worth expanding research framework.</p> <p>HER provision review: It may be worth contributing an opinion on these through the IfA.</p> <p>We need to send a round robin email asking for opinion on heritage guidance</p> <p>There have been a number of twentieth century buildings listed such as Preston Buss Station. Mike highlighted the need to support these buildings being listed</p> <p>IfA Groups Forum Meeting in December 2013: There is a new competency matrix, which Mike or Lianne is to email to everyone.</p> <p>At the Forum there was discussion of a joint meeting between the BAG and Archive groups, perhaps with the idea of organising a joint event. Lianne will give Cath the Archive Secretary's email, who will both liaise and send emails.</p> <p>Mike told the group that one committee member may be on the IfA Chartership board representing the committee.</p> <p>Mike commented that our membership figures are the second largest of the IfA special interest groups, and that we should utilized these.</p>	<p><b>NOTE</b></p> <p><b>NOTE/ALL</b></p> <p><b>MN</b></p> <p><b>NOTE</b></p> <p><b>MN/ LB (IfA)</b></p> <p><b>CP/ LB (IfA)</b></p> <p><b>NOTE</b></p> <p><b>NOTE</b></p>
3	<b>Newsletter</b>	
	<p>In his absence, Cath read a comment from Ed summarising that: Ed awaits a chairman's review from Mike, updates on future training from Bob. Both agreed to send these ASAP.</p> <p>Ed also commented that a discussion should be had with regards to the post and the</p>	<p><b>MN/BH</b></p>

	<p>future of a newsletter or blog: During this discussion, the committee looked at the idea of splitting the role and setting up a blog.</p> <p>Lara and Cath offered to help and suggested that they and Ed meet to discuss the future of the Newsletter.</p> <p>In regards to the current newsletter, it was agreed by the committee that we should publish what we have, and that Ed is to comment on the possibility of a blog in the Editors comment.</p>	<p><b>NOTE</b></p> <p><b>EJ, LB and CP</b></p> <p><b>EJ</b></p>
<b>4</b>	<b>Events</b>	
	<p>Mike will resend the events form to Lianne regarding the proposed day seminar.</p> <p>The group also discussed the idea of a follow up event to the seminar.</p> <p>The committee discussed the idea of advertising the event through the IfA. Lianne asked for approximately three months notice for advertisements.</p> <p>The group discussed the ideas for a joint archive and BAG event. Cath is to email the Archive secretary.</p>	<p><b>MN</b></p> <p><b>NOTE</b></p> <p><b>NOTE</b></p> <p><b>CP</b></p>
<b>5</b>	<b>Role of Education Officer</b>	
	<p>Lara discussed her idea of a database of historical or archaeological groups with lecture series in the UK, and is to send this to;</p> <ul style="list-style-type: none"> <li>- Ed for the newsletter</li> <li>- Email the whole group</li> <li>- Discuss on social media</li> </ul> <p>There was agreement that the title, "Education Officer" was too limited, and that Outreach or community engagement was more appropriate.</p> <p>Lara also asked the group to inform her of any community engagement projects involving buildings archaeology.</p>	<p><b>LB</b></p> <p><b>NOTE</b></p> <p><b>ALL</b></p>
<b>6</b>	<b>English Heritage Consultation</b>	
	<p>The group had a discussion regarding the English Heritage consultation and worry about the funding of properties as a result of the spit, and also commented that many aspects of the consultation were not clear.</p>	<p><b>NOTE</b></p>
<b>7</b>	<b>Date of next meeting</b>	
	<p>It was decided that the next general meeting will be in March. Cath will email nearer the time to finalise a date.</p> <p>It was also decided that we need a specific meeting discussing the new standards and guidance. Cath will send an email to discuss this further.</p>	<p><b>ALL/CP</b></p> <p><b>CP</b></p>
<b>8</b>	<b>AOB</b>	
	<p>The group discussed the possibility of revising the IfA Buildings Archaeology guidance: It was decided we need to scope how we would like to see guidance go in the future.</p> <p>It was noted that there should be discussions on whether there would be</p>	<p><b>NOTE</b></p> <p><b>NOTE</b></p>

	<p>funding for a dedicated person to deal write the guidance.          These topics should be discussed at a meeting dedicated to the Standards and Guidance.</p>	<p><b>NOTE</b></p>
	<p>Bob suggested a sector wide document, which will be looked into further.</p>	<p><b>NOTE</b></p>
	<p>The group needs to look at who is up for re-election. This is to be sorted out in the March meeting.</p>	<p><b>NOTE</b></p>
	<p>Karen needs to send in the committee's budget.</p>	<p><b>KA</b></p>
	<p>The group needs to ascertain who took the minutes for the previous AGM so Lianne can put them online.</p>	<p><b>ALL</b></p>