

Committee meeting minutes

12 July 2017, 16:00
via Conference Call

Present: Colin Forrestal (Chair), Alistair Galt (Secretary), Rebecca Enlander (treasurer)

1.	Apologies	Action
	Lianne Birney	
2.	Previous minutes	
	These were accepted as correct.	
3.	Matters arising from previous minutes	
	None.	
4.	Succession of committee officers-progress + shadowing	
	<ul style="list-style-type: none"> ● No progress to report on. Waiting on feedback from Alex Llewellyn. ● CC explained how shadowing will work in practice. 	
5.	Priorities for 2017-2018	
	<ul style="list-style-type: none"> ● Groups Forum – New Group Rep needed. Last meeting cancelled for June/July. Next meeting to be held December in Reading. CC to send out information about next group rep meeting. ● Advisory Council – New Group Rep as CC is standing down. Next meeting to be held in London. ● CifA Conference 2018 – CF sent proposal form around committee; joint event with RIG (see below) ● Joint meetings – no new ideas from committee. ● Geophysics Joint event with NGSIG ICAP 2017 Bradford. No response as of yet. AG to chase. ● Joint RIG New Gen at CifA 2018 – seminar on transition between student and graduate work – aimed mainly at diggers and post-ex. ● Joint New Gen/RIG desk based assessment workshop – for consultants etc. - Sept/Oct/Nov 2017, was planned to be in York, but now to be held in Leicester. Aimed at students looking at consultancy career. ● Project Management training-update? PO due to give update. ● Possible New Gen AGM – joint workshop with Diggers Forum – “getting involved”; CSCS cards, etc. Due to be held at August AGM. CF to pursue this; committee approves. 	<p>CC</p> <p>AG</p> <p>PO</p>

	<ul style="list-style-type: none"> • ClfA AGM to be held in October at Reading. 	
6.	Newsletter/social media	
	<ul style="list-style-type: none"> • CF to send out 2 articles, RE to have a look. • Social media-waiting for response from Lianne Birney 	
7.	Pathways/mentoring	
	<ul style="list-style-type: none"> • No response from AB for update. 	
8.	Future meetings	
	<ul style="list-style-type: none"> • September is suggested; meeting room to be decided, Birmingham Midland Institute? CF to send out email at beginning of September to confirm nature of meeting. 	CF
9.	AOB	
	<ul style="list-style-type: none"> • CF – student mentoring manager from Reading University has been in contact about talking to students in archaeology and classics. CF to follow up to arrange talk with Reading University students. • AG – sent email, to University Archaeology UK, waiting on response from individual members to reply. 	CF