

Committee Minutes

11 October 2016, 11.30
 At Cardiff and Vale College and
 By Skype Conference Call
 DRAFT

Present : Hugh Corley (Chair), Colin Forrestal (Secretary), Ben Wallace, Sarah Orr

1.	Apologies	Action
	Lianne Birney, Edmund Lee	
2.	Previous Minutes	
	These were accepted as correct.	
3.	Matter Arising from Previous minutes	
	<ul style="list-style-type: none"> • Cancellation of AGM at FISH Edinburgh Conference 	
4.	Annual Report	
	<ul style="list-style-type: none"> • Completed and sent in 	
5.	Update on Priorities for 2016-2017	
	<ul style="list-style-type: none"> • IMSIG AGM Event - This is now to be re-arranged as Edinburgh not a suitable venue HC to investigate using Fort Cumberland • 3 year Plan - CF was supposed to liaise with JO but this hasn't happened so action carried forward to next committee meeting. • Group Forum - CF report on Group Forum circulated • Cifa Conference Newcastle 2017 - Joint session with RIG now RIG session. Suggested meet the committee event one evening. 	<p>HC</p> <p>CF/JO</p> <p>Complete</p>
6.	Newsletter	
	<ul style="list-style-type: none"> • Aim is to produce a newsletter to be circulated by the end of October. HC to co-ordinate with LB in producing it. • IMSIG Workshop at Cifa Annual Conference 2016 - All there on website • To include the request for committee members • Current committee member's bio's for next newsletter. • At future Cifa events group members encouraged to provide feedback that would be of interest to IMSIG members. 	<p>Complete</p> <p>Complete</p> <p>ALL</p>
7.	IMSIG/FISH-HEIRNET	
	<ul style="list-style-type: none"> • To foster a more co-operative environment with FISH/HEIRNET it was felt IMSIG should have a discussion at the upcoming AGM on FISH 	HC
8.	Future Meetings	
	<ul style="list-style-type: none"> • AGM to be held at Fort Cumberland. 	HC/CF

	<ul style="list-style-type: none">• As Chair away December / January organise for early next February.	
9.	AOB	
	<ul style="list-style-type: none">• None	
10.	Next Meeting	
	<ul style="list-style-type: none">• Thursday 3 November at Fort Cumberland.	