

CIFA INTERNATIONAL PRACTICE SPECIAL INTEREST GROUP

13 February 2023, 1730-1800 GMT

Minutes – Committee Meeting (via Zoom)

Present: Leonora O'Brien (Chair), Caroline Pathy-Barker (Secretary), Niamh Carty, Michael D'Aprix

Apologies: Ian Travers, Jamie Quartermaine (Treasurer), Alice Hobson, Scott Chaussée

Minutes: Caroline Pathy-Barker

1. Approval of minutes

Minutes from meeting of 14th December 1730-1800 GMT – approved for issue

Action: CP-B to ClfA for upload

Action: ClfA to put upload approved minutes to ClfA IPSIG website

2. ClfA Conference 2023

Discussion: Conference planning session: Nottingham 19-21 April 2023.

Theme: Sustainable futures: standards, skills and the profession.

Session proposal: *International cultural heritage: applying professional standards and skills in a range of challenging environments (Thursday 20 April)*

This session has been accepted. Three paper proposals have been received to date and Leo has circulated to the committee for review. It was discussed at the meeting that only one of these papers appears to be suitable and it was agreed to put out a 2nd call for papers with a deadline of the 10 February 2023. The full list needs to be submitted to ClfA by 15 February 2023.

Discussed funding of attending conference. There are two funded places for organisers of sessions to attend. Discussed using IPSIG funds to support anyone else from the committee, who cannot be funded through their work/institution, to attend.

Action: Leo to advertise the 2nd call for papers on the Twitter and LinkedIn channels and to contact Meg at ClfA to circulate to members; all to spread the word about the 2nd call on social media and seek papers from their networks/workplaces.

Action: Leo to update the list of organisers of the session with ClfA by 27th February.

3. Review of ClfA Code of Conduct

Peter Hinton is currently reviewing the ClfA Code of Conduct, with a view to make it less Anglo-centric and to support members working in other jurisdictions, among other amendments.

Action: Leo to circulate the updated draft Code of Conduct for the committee to review.

Action: Review and contribute any ideas to make it more relevant and user friendly.

4. Membership survey

Niamh has produced a summary of the survey responses and send to Meg at ClfA for inclusion in the newsletter.

5. Tea break talk

Alice and Leo to do a tea break talk on archaeology and international financial institutions' standards and guidance in March 2023, depending on availability of slots.

Action: Leo to contact ClfA to confirm date.

6. Date of next meeting

Monday 27 Feb 2023 17:30 – 18:30