

**Scottish Group of the Chartered Institute for Archaeologists
Tuesday 16 May 2023**

**Online via Teams
Minutes**

Attending: David Connolly (Chair), Helena Gray, Stefan Sagrott, Daria Dabal, Lindsey Buster, Cara Jones (CIfA), and Megan Keates (Minutes, CIfA).

	Discussion	Actions
1	Apologies Rob Lennox, Linda-Marie Bjerketvedt	
2	Minutes of Meeting Minutes from the AGM were not reviewed at this meeting.	
3	Chair's welcome	
4	Rob Lennox Update inc (Our Past our Future' Strategy) Agenda section moved to next meeting.	
5	Cara Update on training and other opportunities Paper is a little late this year, submission end of this week for permission to start new project. There will be four CPD workshops this year, includes climate action and supporting archaeologists in tackling the climate emergency. Has a list of CPD workshops and a workshop about research frameworks was planned for the previous financial year. Send Cara topics that would be approachable for a CPD workshop and needed to be prioritized for this year by the end of this week.	All
6	Co-option of a Secretary We need a secretary to keep to regulations and keep the committee's wheels spinning. The vacancy is listed on the groups webpage and in CIfA's JIST bulletin. David to send Megan email about the role vacancy to be sent to group members.	DC
7	Newsletter and information transmission Stefan Sagrott stands to be newsletter editor. Stefan to contact Megan about his plans for the next edition.	SS
8	Re-examining the 3 year plan – moving forward We are coming to the end of our current three year plan and much of it has been achieved, with some items to be carried over in the next one. A revised plan would be excellent to have group feedback on. A crowdsourcing jamboard or question led Instagram posts were raised as potential routes. Volunteers for the student stall with Cara- opportunities coming forward. Future promotional material- concerns about ecological impact and longevity of promotional gear. Lindsey to contact Megan for prospects for setting up a crowdsourcing digital whiteboard.	LB

	<p>Pass Facebook access to Daria to support outreach and news.</p> <p>Those interested in supporting the group through stall manning at select student fairs to contact Cara.</p>	<p>MK/LB</p> <p>All</p>
9	<p>AOCB</p> <p>If you face any glitches in OASIS to ADS or HES please get in touch with the helpdesk.</p> <p>Ethical decisions are personal and may differ person to person. The Ethics workshops are there to help you set up a framework to make these decisions.</p>	
10	<p>Date of next meeting</p> <p>Send all committee members a doodle poll for early August.</p>	<p>MK</p>