

PMSIG Committee Meeting

6 March 2024 13:30-14:00

MS Teams

Minutes

1. Apologies

Sarah Hannon-Bland (Secretary), Ailsa Westgarth, Alistair Barclay, Gill King (Treasurer)

2. Attendees

Charlie Willis (Chair), Zoe Richardson, Catherine Cavanagh

3. ClfA Statement on Competition Law and ClfA Dignity & Respect Statement

4. Matters Arising

a. Introductions

- Charlie, Zoe and Catherine introduced themselves.

b. AGM Reflections

- AGM ran well, straight forward and would keep the same format for next year.

c. Newsletter

- Discussions around Spring 2024 newsletter prep/content
- ZR happy to help contribute.
- Suggestions on themes:
 1. H&S
 2. Infrastructure
 3. Green/Eco/Peat/Energy
 4. Equality & Diversity

d. ClfA Knowledge Hub

- CW presented general aims and uses, encouraged committee to sign up and use.

e. ClfA Minima Discussions

- SHB has confirmed that there have been discussions around this at Advisory Council and that ClfA will be providing guidance on next steps soon. SHB will feedback when the information is available.

5. AOB

a. CSCS Cards

- ZR has raised issues about gaining a card pre-June cut off, the types of card available and site access issues. ZR will email ClfA with details so they can add to their evidence base/assist.

6. Discussion points for next meeting

- a. EH to feedback on PM Resource List
- b. Spring Newsletter
- c. ClfA Minima update from SHB
- d. Handovers for committee roles – check completed