

MEMORANDUM OF UNDERSTANDING

The European Association of Archaeologists (EAA) Chartered Institute for Archaeologists (CIfA)

1. Introduction

This draft Memorandum of Understanding sets out the basis for cooperation between the two organisations in order to foster collaboration.

2. The organisations

The European Association of Archaeologists (EAA)

The EAA is an Association, as stated in its Statutes, for all archaeologists of Europe and beyond: anyone may join. It has participatory status with the Council of Europe, is a member of the European Heritage Alliance 3.3 and has been chosen to be one of the Voices of Culture and Heritage for the European Year of Cultural Heritage 2018. The EAA is a community which helps to improve archaeological method, practice and understanding through constant discussion and consultation with EAA members at EAA annual conferences and through EAA publications.

The EAA aims

- a) to promote the development of archaeological research and the exchange of archaeological information
- b) to promote the management and interpretation of the European archaeological heritage
- c) to promote proper ethical and scientific standards for archaeological work
- d) to promote the interests of professional archaeologists in Europe
- e) to promote cooperation with other organisations with similar aims

The EAA's official language is English; it has an office in the Czech Republic.

The Chartered Institute for Archaeologists (CIfA)

CIfA is the leading professional body representing archaeologists working in the UK and overseas: it is open to applicants from anywhere in the world and from any archaeological discipline. CIfA promotes high professional standards and strong ethics in archaeological practice, to maximise the benefits that archaeologists bring to society.

Accredited CIfA professionals have demonstrated technical and ethical competence in archaeology by means of an examined portfolio of work in whichever areas of the diverse discipline of archaeology in which they work. They have agreed to comply with the CIfA *Code of conduct* and CIfA Standards and guidance wherever they work in the world. The Code of conduct and Standards and guidance identify outcomes and processes expected of many types of archaeological work. CIfA professionals act impartially, and are accountable under professional conduct procedures. Registered Organisations of CIfA are led by senior accredited professionals and have formally undertaken to comply with the Code and Standards; they are assessed for skills, performance, compliance, and quality management procedures via a written application and an inspection by peers. Registration is time-limited.

The Chartered Institute supports three area groups and 15 special interest groups.

Cifa's official language is English; it has an office in the United Kingdom.

3. Areas of cooperation and support

Both organisations have a commitment to the promotion of professionalism and good practice in archaeology for the benefit of archaeological heritage and practice, the social valuing of archaeology and our societies.

- The EAA encourages the adoption of professional and ethical standards for archaeological work, and demands its members to agree to adhere to *Association's Codes of Practice and Code of Conduct*. It is an association that any archaeologist may join, providing a forum for pan-European debate on archaeology and fostering collaboration between archaeologists in Europe and beyond.
- Cifa requires the archaeologists it accredits to continuously demonstrate competence and to comply with its *Code of conduct* and standards. It facilitates the discussion and dissemination of good practice.

It is therefore recognised that while EAA and Cifa share common values on professionalism, their purposes and roles are different. The two organisations are distinct, but complementary.

Each organisation will

- a) seek to strengthen its relationship with the other
- b) consider working in partnership where corporate objectives and priorities coincide
- c) take care not to compete with the other
- d) encourage European archaeologists to engage with the EAA
- e) seek to ensure that all European archaeologists have access to an effective professional association that accredits their professionalism
- f) seek to cooperate with the other on advocacy where policy or interests are common to both
- g) seek to promote the other's events and services for members, where appropriate

At the date of this Memorandum the following areas have been identified for cooperation

- 1) promotion of membership of EAA and Cifa
- 2) promotion of each other's events
- 3) exploration of the potential for shared discounts, even if in a limited number, to members for conference registration fees
- 4) 40% discount of the market price of booths at the annual exhibitions of each other or has the possibility to include leaflets into one posting per year for free
- 5) providing copy on recent activities for each other's publications
- 6) promotion of common statements between both organizations for valuing archaeology in the European and international arena
- 7) exploration of a shared policy statement on the potential impact of Brexit on European archaeology

4. Liaison

Each party will appoint a representative to form the link between the institutes. At the date of this

Memorandum the representatives are:

- the president of the EAA, Felipe Criado-Boado and an EAA Executive Board member to be decided,
- the ClfA Chief Executive, Peter Hinton and a ClfA Board member, Paul Belford

The representatives will seek to attend conferences and relevant meetings of the partner organisation, or will send a nominee if this is not possible.

The representatives will meet annually to review progress with the Memorandum and with shared endeavours.

5. Duration and termination

This Memorandum shall continue in force in perpetuity unless terminated by either party or superseded by another agreement.

Any party wishing to terminate this Memorandum must notify the other party in writing, giving no less than three months' notice.