Annual Groups Calendar
Fixed dates for committees

CIfA | Chartered Institute for Archaeologists

JANUARY

Annual Budget Requests to be sent to CIfA by end of January

Confirm date for AGM for the year with CIfA if not already done

FEBRUARY

28 February deadline for May to July events

MARCH

Committees will know their next year's budget by March end

Email update bulletin to group members

APRIL

CIfA annual conference end of April, location varying

MAY

Updated three-year plans to be sent to CIfA

31 May deadline for August to October events

JUNE

Email update bulletin to group members

JULY

Annual reports June to June to be sent to CIfA by end of July for August upload

AUGUST

31 August deadline for November to December events

SEPTEMBER

New Advisory Council representative to be nominated by eligible groups

Email update bulletin to group members

OCTOBER

Innovation Festival middle of October, digital/remote only

NOVEMBER

30 November deadline for January to March events

Email update bulletin to group members

DECEMBER

Update three-year plans for the year ahead

CIfA conference call for papers deadline (variable, late December/early January)

Key

Led by chair — Led by treasurer — Led by secretary — Recommended action

Looking for further information? CLICK HERE to access the Groups Toolkit