

### CifA Graphics Archaeology Group

Saturday 11 June 2022, 10.30 – 12.00.

AGM conducted via GoogleMeet.

#### AGM Minutes

**Present:** Amy Wright, Anna Hassett, Eleanor Winter, Hannah Kennedy, Helen Philips, Ian Grant, Jenni Butterworth, Jonathan Millar, Laura O'Connor, Laura Templeton, Lesley Collett, Marion Devigne, Miranda Schofield, Steve Allen, and Thomas Small

**Apologies:** Sarah Lambert-Gates

1.	Overview of achievements	Action
	<p>HK provides an overview of the group's achievements over the past year. These include:</p> <ul style="list-style-type: none"> <li>• 'Reconstruction Roman Billingsgate', a talk by Judith Dobie at the January 2021 AGM</li> <li>• 'Getting started in survey', a resource now available on our website (<a href="#">The Profession: Getting Started in Survey   Graphics Archaeology Group</a>)</li> <li>• 'Ask the committee' sessions</li> <li>• Uploading all technical papers to the GAG website, available here: <a href="#">Technical Papers   Graphics Archaeology Group</a></li> </ul>	
2.	3 Year Plan	
	<p>The 3 Year Plan is discussed. Notes on specific actions:</p> <p><b>Grow membership by 10% each year.</b> This is not quantifiable as we don't have access to membership numbers; the action is to be reworded to focus on targeting specific groups e.g. early career archaeologists rather than metrics.</p> <p><b>Create a Standard for Graphic Archaeology.</b> This will focus on recommended best practice for anyone within the sector creating graphics/visualisations. Standards can be short and simple, whereas guidance should contain more detail. Currently, this is in draft form – the next chair will lead work on this.</p> <p>All other aims and actions are approved. This plan will now be submitted and made available online.</p>	<p><b>HK</b></p>
3.	Nominations and election of new committee members	
	<p>Jonathan Millar is nominated for the position of committee member by Lesley Collett, seconded by Steve Allen and Hannah Kennedy. 13 members vote in favour, JM is now a member of the GAG committee.</p> <p>Marion Devigne is nominated for the position of committee member by Hannah Kennedy, seconded by Amy Wright and Eleanor Winter. 13 members vote in favour, MD is now a member of the GAG committee.</p> <p>HK (chair) and EW (treasurer) have now reached the end of their terms on the GAG</p>	

	<p>committee. They will attend our following committee meeting for hand over. The roles of chair and treasurer will be allocated at our next meeting.</p> <p>Our current committee: Aisling Nash, Amy Wright, Jonathan Millar, Lesley Collett, Marion Devigne, Leanne Gerriety, Sarah Lambert-Gates, and Tom Small.</p>	
<b>4.</b>	<b>Reconstructing the Staffordshire Hoard Helmet</b>	
	Jenni Butterworth of Drakon Heritage gives a talk on her work Reconstructing the Staffordshire Hoard Helmet.	
<b>5.</b>	<b>AOB</b>	
	AW to send out a Google Poll with potential dates for our next committee meeting.	<b>AW</b>