

**CifA Graphics Archaeology Group**

Thursday 26 January 2023, 7.30 – 8.30pm.

Meeting conducted via Zoom.

**Minutes**

**Present:** Aisling Nash, Amy Wright, Jonathan Millar, Lesley Collett, Marion Devigne, and Thomas Small.

**Apologies:**

1.	<b>Recruiting New Committee Members</b>	<b>Action</b>
	<p><b>AW</b> has emailed <b>MK</b> about placing an advert in JIST but has not yet received a response. This needs following up.</p> <p>In our previous meeting, <b>AN</b> suggested posting on Facebook groups such as BAJR, promoting the work of GAG and letting people know that we are seeking new committee members. <b>AW</b> has not yet put together the text for this; action rolled over to this month.</p> <p>Further discussion of writing an article for The Archaeologist: <b>LC</b> has received a notification about the next issue, which is on the theme of 'Environmental Archaeology', and has an April 1<sup>st</sup> deadline for article submission. This is something we should keep an eye on as a committee, everyone have a think about potential articles that we could write...</p> <p><b>AW</b> has emailed <b>MK</b> about booking a CifA tea-break slot, but has not yet received a response. This needs following up.</p> <p>Also to think about in future: contacting the Early Careers Group, as there are probably people within this group interested in becoming archaeological illustrators/surveyors.</p>	<p><b>AW</b></p> <p><b>AW/ AN</b></p> <p><b>All</b></p> <p><b>AW</b></p>
2.	<b>Standards and Guidance</b>	
	<p>Work still paused until we can confirm the CifA's current stance on Standards and Guidance. <b>AW</b> hasn't yet contacted <b>HK</b> about the work that has already been done on this.</p>	<b>AW</b>
3.	<b>Graphics Group Facebook Survey</b>	
	<p><b>LC</b> has put together a Google Form using <b>JM</b>'s questions. These have been finalised by the committee and will be posted on Facebook tonight by <b>AW</b>. This will be open for 6 weeks; <b>JM</b> to collate data ahead of next meeting.</p> <p><b>AN</b> tells us about the 'Insights' provided by Facebook, this can be used to inform a strategy for our Facebook group moving forwards.</p>	<b>AW, JM</b>
4.	<b>CifA Conference Portfolio Sessions</b>	
	<p><b>AW</b> has contacted <b>MK</b> about setting up a stand at the next CifA conference; this needs to be chased.</p>	<b>AW</b>
5.	<b>Freelancing Article</b>	
	<p>We have not yet received a response from CifA about <b>LC</b>'s freelancing article; <b>LC</b> to update costings so that this can be published on the GAG website and sent out to our membership via bulletin.</p>	<b>LC</b>

<b>6.</b>	<b>GAG Website</b>	
	<b>AW</b> has contacted <b>EW</b> about the website, a date is to be finalised for training.	<b>AW</b>
<b>7.</b>	<b>GAG Email</b>	
	We have received an email to let us know about Hazel Martingell, who passed away last November. The Lithics Studies Society will be running a session on archaeological illustration at their annual conference and will keep us updated. <b>AW</b> to forward email to <b>LC</b> .	<b>AW</b>
	We have had an email from a student looking for illustrators to interview for his dissertation. <b>AW</b> to reply suggesting that he posts on our Facebook group.	<b>AW</b>
<b>7.</b>	<b>AOB</b>	
	Next meeting to be held 7.30pm, Thursday 9 March.	<b>AW</b>