

Graphic Archaeology Group 3-year plan 2024–2027

This document is intended to set out the aims and objectives of the Graphic Archaeology Group. It is a tool to help us prioritise projects and ensure we continue to work towards the goals of this group and ClfA.

Aims - What we want to achieve

1. Provide career and professional advice and guidance to members
2. Provide support to members
3. Represent the specialism of Graphic Archaeology to ClfA and the sector
4. Strengthen the position of Graphic Archaeology within the sector

Actions - How we will work towards our aims

Action	Aims
Deliver at least one CPD event to members each year	1, 2, 4
Increase group membership, particularly early careers	3, 4
Recruit one new member to the committee each year	1, 2, 3, 4
Provide resources to members - 1 new resource (or update) every 6 months	1, 2, 4

First version 30/11/2023
 Updated: 13/3/2024



Action	Aims
Hold annual AGM as required by Cifa and to carry out administrative tasks	3, 4
Ensure Graphic Archaeology Group representation on Advisory Council and at Groups Forum	3, 4
Create a Standard / Standards for Graphic Archaeology	1, 2, 3, 4
Regular updates to members by timely and informative bulletins	1, 2

One year objectives

Objective	How	By when	Achieved? (progress made)
Deliver CPD event	MH sorting a speaker on reconstruction	June 2024	Achieved June 2024
Hold useful and engaging AGM	Send invite Send Agenda Turn up	Nov 2024	
Consult, revise and approve standard for Illustration	To meet with JPW to suss out next steps. Share Standard with GAG members and invite feedback.	June 2024 Jan 2025	JPW emailed, to advise on next steps, Mar 24

First version 30/11/2023
 Updated: 13/3/2024



Objective	How	By when	Achieved? (progress made)
	Issue standard.	June 2025	
Hold quarterly committee meeting (at least)	Secretary to set date every 3 months. Chair to decide focus for each.	4 by Dec 2024	20/03/2024; 04/06/2024
Submit annual financial report	Treasurer to submit to Cifa.	March 2024	March 2024
Offer portfolio advice in sessions for members		April 2024	
10 things illustrators wished specialists knew (with Finds Group?)	Set up a working group and ask the membership to contribute (FB, bulletin?). Issue.	September 2024 Jan 2025	
Update member galleries	Issue invitation on bulletin.	March 2025	
Review window glass guidance	Appoint a lead to review guidance and determine if updates are necessary.	Dec 2024	

First version 30/11/2023
Updated: 13/3/2024



Three year objectives

Objective	How	By when
Publish standard document	Complete draft, put out for consultation, make final edits. Review annually.	June 2025
Identify and create opportunities for training in Graphic Archaeology	Work with Cifa and national bodies to identify risks and opportunities to the specialism and use this to inform strategies to provide much needed training.	Jan 2026
Review and revise GAG guidance 1 per year	Review existing guidance and determine if updates required.	Apr 2027
Digital inking guidance	Create supplementary guidance on digital inking/ scanning etc JM to see if Rubicon guide could be used.	Apr 2025 June 2024