

CIFA INTERNATIONAL PRACTICE SPECIAL INTEREST GROUP

5 October 2022, 1730-1800 GMT

Minutes – Committee Meeting (via Zoom)

Present: Leonora O'Brien (Chair), Caroline Pathy-Barker (Secretary), Scott Chaussée, Michael D'Aprix, Alice Hobson, Niamh Carty

Apologies: Ian Travers, Daria Adamson, Jamie Quartermaine (Treasurer)

Minutes: Leonora O'Brien

1. Approval of minutes

Minutes from meeting of 20 July 2022, 1700-1800 GMT - approved for issue

Action: Leo to send minutes from 20 July 2022 to Meg

Action: Meg to put minutes from meeting of 20 July 2022 on Cifa IPSIG website

2. SIG 3-Year Plan 2022-2025

Scott updated the committee on the 3-year plan. Committee discussed various comments and changes. Edited 3-year plan approved by Committee.

Action: Scott to ask Meg to upload to Cifa IPSIG website

3. Membership survey

Will be collected using SurveyMonkey and analysed in Excel spreadsheet.

Questionnaire approved by Committee.

Action: Niamh to ask Meg for results/ask for reissue to Membership in Oct/Nov 2022

4. Annual report on group activities due on 1 August 2022

Action: Leo to ask Meg to upload along with all committee minutes 2021-2022 and updated IPSIG Competence Matrix.

5. Cifa Conference 2023

Discussion: Conference planning session: Nottingham 19-21 April 2023.

Theme: Sustainable futures: standards, skills and the profession.

Session proposal: *International cultural heritage: applying professional standards and skills in a range of challenging environments*

This session will provide a forum for discussing the practical, personal and regulatory challenges of working on archaeology and cultural heritage projects around the world, sometimes in physically or culturally challenging environments. The organisers would welcome presentations discussing colleagues' experiences of collaborating on heritage projects, working together with local partners and sharing skills. The session will seek to identify common challenges, myths and innovative approaches to successfully delivering projects and furthering professional practice.

Organisers: Niamh Carty; Scott Chaussée; Mike D'Aprix; Alice Hobson; Leonora O'Brien; Caroline Pathy-Barker.

Action: Leo to complete session proposal form and send on to Cifa.

6. AOB

Social media content – all to contribute as see fit. Tea break talks – discuss in early Jan 2023.

7. Date of next meeting

7 December 2022 1730-1830

Action: Caro to circulate Agenda & 05-Oct-2022 minutes with Zoom invitation in mid-November.