

PMSIG Committee Meeting

7 February 2024 13:30-14:00

MS Teams

Agenda

1. Apologies

Ed Hawkins, Zoe Richardson, Marie-Claire Rackham-Mann

2. Attendees

Gill King (Chair), Charlie Willis (Secretary), Alistair Barclay (Treasurer), Sarah Hannon-Bland, Ailsa Westgarth, Simon Mortimer, Ben Barker

3. Matters Arising

a. AGM Presentation Prep

- Brief run through of topics to be covered, admin, tech etc.
- Thanks to Simon and Ben for their work on this.

b. AGM

- Brief run through of agenda and how things will flow.
- 40+ members booked on currently.
- Thanks to all current committee for their three-year terms and best of luck in new roles and to new committee members.

c. PM Resource List

- EH to report back at March meeting & Committee to send links

d. Newsletter

- Work to start on the Spring 2024 newsletter at the next meeting.

4. AOB

- AGM Wednesday 7 February 2024 18:30 – 19:30. (AGM 20mins, Talk 20-30mins + Questions)