

Finds Special Interest Group

Tuesday 26 November 2024 Online Teams meeting

Minutes

Present: Emily Johnson (EJ; Chair), Imogen Woods (IW; Treasurer), Bekky Hillman (BH; Secretary), Ruth Beveridge (RB), Rachel Cubitt (RC), Gulfareen Kamran (GK), Laura Ratcliffe-Warren (LR), Peter Guest (PG), Cara Burton (CB, guest)

Agenda Point		Action (Initials)
1.	Apologies	
	Deborah Fox (DF), Anna Tyacke (AT),	
2.	Minutes of the Previous Meeting	
	Approved, no changes	
3.	Matters Arising	
	No matter arising	
4.	Group Documentation	
	CB ClfA possibly thinking of groups having an annual open meeting rather	
	than an AGM, in which groups can update the members in a less formal	
	way, and taking on treasury duties with treasurers becoming vice chair	
	Three Year Plan (from September 2024)	
	EJ Moving to bi-monthly meetings, with ad-hoc mini meetings when	EJ to circulate three year
	required	plan when complete
	EJ to remain AC rep for next year but may hand over next year BH could do	
	this	
	GK Will be doing Facebook, Instagram and X for the time being no plans for	
	Bluesky but will be monitored.	
	Collaboration with other groups to be pushed to help with finds training.	
	Survey postponed until January when CIfA survey is completed.	
	Taking over the archaeologist magazine discussed with reference to finds	EJ to contact magazine on
	specialist mentoring.	timings
	Conference/AGM annually	
	Tea break for next year to be discussed in January.	BH to add to Jan agenda
	CB Travel to group events can be funded by CIfA	
	Hope to increase non CIfA membership every year at our AGM.	
	PG Roman coinage tool kit application for updates has been accepted.	
	RB reminds us that we need paper information as well as digital for those	
	that aren't so digitally proficient.	
	EJ to review website next year.	
	Competence matrix	
	PG to carry on with the matrix group.	
	Finds group matrix is complete so should just have to look at other groups	
	matrixes.	
	Matrix is easier to follow and should help the process.	

5.	Communications (GK)	
	Bios for website	
	Spreadsheet for Bio's and photos needs filling in some people yet to fill it	ALL to fill in
	in. This will also mean the website can be updated with the same	spreadsheet GK to
	information.	send link
	Social media policy	
	EJ has updated and a sub-committee meeting will be set up to decide on a	EJ to set up
	final version.	meeting next week
	Facebook rules-do we allow requests for finds ID Agreement that we will not be identifying finds even with provenance is	
	proved, we will advise to contact a specialist	
6.	Finds specialist register	
	RC has talked to HE and they could not create a register as it could appear	
	that they were endorsing people, have suggested that BAJR could update	
	their list. CIfA directory have list of names but only job titles, however, do have email addresses for people.	
	LRW ICON have a list of registered members that can be added to perhaps	
	CIfA could add the specialism information to their list as ICON do.	
	RB could we collaborate with BAJR.	
	EJ suggests CIfA could add this as a member benefit for accredited	
	specialists perhaps work with BAJR and CIfA to create one list.	
	CB will take forward for CIfA and see what they think.	CB to report back
7.	Training	
	ICON/FFAF and date (LD)	I DIA/ to manage the set
	ICON/FFAF update (LR) FAFF now on final edit stage and should be launched in the first half of	LRW to report back after next ICON
	2025 and will be online only with downloadable. Soft launch with MOLA	meeting about
	aimed at giving mudlarking/metal detectorist conservation adavice. Online	suggested CIfA
	training sessions planned for each section. Hoping to link in with CIfA	involvement.
	HESCAPE (Historic Environment Skills and Careers Action Plan for	
	England) (PG)	RC to contact Phil
	PG Is anyone aware of this and should we be aware that this is happening	Pollard and see if he
	on a national level and do we have/need to have a role in this. One of the	will speak to the
	five skill listed is post excavation specialist skills with working groups set up	group maybe next
	to help resolve this shortage. Should the Finds Group be involved in this as	meeting so we can
	it is our current project.	align.
	RC comes from HE published in October and is related to the mentoring	
	fund, we could be involved including lists of shortages of specialist EJ HE just starting this and now is the time to try and get involved.	
	RC we could propose a webinar.	
	PG we need to act now if we want to be involved.	
8.	Conference mentoring session (RC)	RC to report back
	Phil Pollard have emailed CIfA to have a fringe conference session.	after meeting
	Response was positive and a meeting is to be set up with the events	
	manager.	
<u> </u>	Draft proposal for CIfA is being produced.	
9.	Survey	
Ì	Postponed until January after CIfA survey so there isn't an overlap	

Insert group logo here

10.	AOB Riverine contexts guidance AT will be our rep and will contact Philippa Walton.	
11.	Date of next committee meeting and future events Doodle poll for January	BH to send poll early New Year