

ClfA Archaeological Archives Group

Thursday 25 September 2025, 11.45

The Chester House Estate, Claudius Way, Wellingborough, NN8 2DH

AGM Minutes

Committee Present: Theodora Anastasiadou (Chair), Jason Cumberworth, Katie Green, Katherine Hamilton (Advisor), Jessica Irwin, Helen Parslow (Vice Chair) Victoria Sands (Secretary), Jasmine Tomys, Kerry Whitehouse

Agenda Point		Action (Initials)
1.	Apologies for absence SP - ClfA statement about dignity and respect - Competition law statement of compliance	
2.	Minutes of last AGM The minutes of the AGM 2024 will be shortly be available via https://www.archaeologists.net/groups/archives	
3.	Matters Arising No matters arising.	
4.	Chair's Welcome and AGM Report TA TA welcomed the group and gave an overview of the AAG committee's activities for the 2024/5 year. This AGM will briefly run through a secretary's report, treasurer's report, advise on changes to our committee, and discuss the committee's plans for over the next year. Since last year's AGM, the committee have met seven times, discussing a variety of items. The AGM/day conference is the central focus of our year, but this year we have also been working on analysing and presenting the results of the AAG's survey conducted in 2023. These will be published shortly and have highlighted that there would be interest in some back-to-basics teabreaks led by members of the AAG committee, and Q&A sessions, which the committee we seek to achieve over the next calendar year. The committee have also responded to queries and commented on documents such as the archiving competency matrix. Any questions, thoughts or problems, please contact the committee at archaeologicalarchives@gmail.com .	
5.	Vice-Chair Report HP HP presented the group accounts for 2024-2025 year as follows.	

	She advised that CIfA now predominantly manages group finances, so all costs go through them. As agreed by CIfA, we did have to increase our ticket costs for the 2025 conference to reflect rising costs.	
5.	Secretary's Report VS VS advised that all minutes for the 2024/2025 committee meetings are available via the website: https://www.archaeologists.net/groups/archives. Currently, the group has 707 members, including 252 MCIfA, 142 ACIfA members, 163 PCIfA, 75 Affiliate members, 46 Student Members and 29 Group Supporters. The AAG's social media includes Facebook (2812 followers) and X (437 followers). VS advised that the AAG is in discussion about moving away from X and to another platform such as BlueSky, which will take place in the 2025/6 year.	
7.	Elections to Group Committee and Advisory Council representative Changes to the names and positions of committee members are listed below, including the continuing members, and the new, successful candidates that are joining the committee this year. Congratulations and welcome to Andrew, Charlotte and Sophie! 2024/2025 Previous Group Committee: Chair: Theodora Anastasiadou Vice-Chair: Helen Parslow– Term ending after 6 years, stepping down to advisor Secretary: Vikki Sands– Term ending after 3 years OCM: Jessica Irwin OCM: Sam Paul – Stepping down to advisor OCM: Kerry Whitehouse OCM: Jasmine Tomys OCM: Katie Green OCM: Jason Cumberworth Advisor: Katherine Hamilton 2025/2026 Current Group Committee: Chair: Theodora Anastasiadou Vice-Chair: Andrew Marvell Secretary: Charlotte Self OCM: Jessica Irwin OCM: Kerry Whitehouse OCM: Jasmine Tomys OCM: Katie Green OCM: Jason Cumberworth OCM: Sophie Edwards Advisor: Katherine Hamilton Advisor: Helen Parslow Advisor: Sam Paul Advisory Rep: Sam Paul Groups Rep: Jess Irwin	

8.	3-Year Plan review We have had regular committee meetings as stipulated in our three-year plan and are exceeding our predicted membership numbers. VS advised that the three-year plan is up for review, and this will be completed by the group's new Secretary. We are planning future tea breaks and a Q&A session. Current 3-year plan (2023-2026) is available for viewing at https://www.archaeologists.net/groups/archives, if there are any issues with this, please contact the committee at archaeologicalarchives@gmail.com.	
9.	Communications The AAG is currently contactable via the; - Email address: archaeologicalarchives@gmail.com - ClfA AAG website - https://www.archaeologists.net/groups/archives - Facebook page – https://www.facebook.com/ArchaeologicalArchivesGroup - X page - https://x.com/ifa_archives The committee seeks to answer queries via email, keep its website up to date, post/share relevant information onto its social media pages Facebook and X. The 2023 Group Survey has been analysed and results will be published shortly. Future AAG activities will be informed by the results of this study.	
10.	AOB TA finished by thanking HP and VS for their contribution to the AAG committee, to David Ingham for his support in organising this conference, Ben and the ARC team for hosting us so well, and to the speakers and attendees who travelled to be here with us for this conference.	
11.	Date of the next committee meeting, and future events. Winter 2025 The next AGM and day conference will be in September 2026.	ALL