

CIfA Scottish Group
 Thursday 15 January 2026
 Remote meeting via Microsoft Teams

1.	Apologies	Action
	<ul style="list-style-type: none"> • Cara Burton • Stefan Saggrott • Matt Ritchie • Paul Harrison 	
2.	Previous Minutes	
	AGM minutes accepted with minor working alteration suggested	Minutes Accepted ACTION LB to send to CB for circulation and upload
3.	Chair's Welcome- David Connolly (DC)	
	Welcome- Thank for attendance. First of the year	
4.	PAN Update	
	<p>A number of PAN's were removed as statutory guidance by the Scottish Government in December 2025</p> <p>The SG Committee supported the creation of the statement and provided comments in December 2025. CB and LR sent the statement out to membership in January 2026.</p> <p>DC- sign of disrespect from Scottish Government; there were discussions about the PAN's being updated</p> <p>DG- will there be an update? Were Scottish Government expecting a push back?</p> <p>DC- will there be advocacy for an update; up to HES, CIfA etc</p> <p>DC- support RL and HES- opportunity for better guidance</p> <p>DC- a real time issue</p> <p>DG- where's the pressure; why just pulled? Easy to streamline- were they expecting push back?</p> <p>DC- everyone was surprised</p> <p>KM- lack of understanding</p> <p>DG- PAN 71- Conservation Areas as well lost</p> <p>KM- HES had no idea this would happen; HES responded formerly and requested an update; discussions about having something new; ALGAO also sent a response.</p>	ACTION DC, DG and KM to form a group: 1)Request updated from RL 2)See if anything is needed to help RL 3)Identify what else has been done, who has responded like CIfA etc 4) Provide an update for Committee and members in 3 months time of any updates or ongoing work
5.	CIfA Conference April 2026	
	<p>LB update on proposals from Scottish Group and from what we may support</p> <ol style="list-style-type: none"> 1) Coffee Break 2) NMS tour 3) Arthurs Seat visit 	Action LB to chased Elizabeth Durst for information

	CH- specific Scottish get to together KM- how many people for venue- Salisbury Arms	
6.	Networking Event Timing – Sept/Oct 2026 Location- Dundee- V and A; MacManus DG- HMS Unicorn- accessibility query Theme?- CH- depends on venue LB- to touch base with MR and contact venues	Action LB to touch base with MR and approach venues shortly
7.	SG Day Conference DG- date not too close to the Networking event- CH agrees CH- online- accessible and to have something in the wider Scottish group, earlier in year – not April- summer KM- June LB- ask Cara about June and any CfA clashes; get MR document, circulate and chat	Action LB to ask Cara about dates. -First week of June out with Strategic Leadership Conference. Otherwise free. LB- to ask MR to circulate working document
8.	SIG's Collaboration Landscape SIG- LB- committee asked first KM- go out to membership DC- lets throw it out to membership- contact Cara CH- email to wider group- if this goes well we can do some other cross over; collaboration Potential Consultancy SIG input	ACTION LB to contact CB to ask for a shout out specifically to Scottish Membership
9.	AOCB None	ACTION Ongoing discussions via email and Knowledge Hub
10.	Date of Next meeting • 25 March 2pm (<i>proposed</i>)	