

**ClfA Scottish Group**  
Thursday 15 January 2026  
Remote meeting via Microsoft Teams

<b>1.</b>	<b>Apologies</b>	<b>Action</b>
	<ul style="list-style-type: none"> <li>• Cara Burton</li> <li>• Stefan Saggrott</li> <li>• Matt Ritchie</li> <li>• Paul Harrison</li> </ul>	
<b>2.</b>	<b>Previous Minutes</b>	
	AGM minutes accepted with minor working alteration suggested	Minutes Accepted <b>ACTION</b> <b>LB to send to CB for circulation and upload</b>
<b>3.</b>	<b>Chair's Welcome- David Connolly (DC)</b>	
	Welcome- Thank for attendance. First of the year	
<b>4.</b>	<b>PAN Update</b>	
	<p>A number of PAN's were removed as statutory guidance by the Scottish Government in December 2025</p> <p>The SG Committee supported the creation of the statement and provided comments in December 2025. CB and LR sent the statement out to membership in January 2026.</p> <p>DC- sign of disrespect from Scottish Government; there were discussions about the PAN's being updated</p> <p>DG- will there be an update? Were Scottish Government expecting a push back?</p> <p>DC- will there be advocacy for an update; up to HES, ClfA etc</p> <p>DC- support RL and HES- opportunity for better guidance</p> <p>DC- a real time issue</p> <p>DG- where's the pressure; why just pulled? Easy to streamline- were they expecting push back?</p> <p>DC- everyone was surprised</p> <p>KM- lack of understanding</p> <p>DG- PAN 71- Conservation Areas as well lost</p> <p>KM- HES had no idea this would happen; HES responded formerly and requested an update; discussions about having something new; ALGAO also sent a response.</p>	<b>ACTION</b> <b>DC, DG and KM to form a group:</b> <b>1)Request updated from RL</b> <b>2)See if anything is needed to help RL</b> <b>3)Identify what else has been done, who has responded like ClfA etc</b> <b>4) Provide an update for Committee and members in 3 months time of any updates or ongoing work</b>
<b>5.</b>	<b>ClfA Conference April 2026</b>	
	LB update on proposals from Scottish Group and from what we may support <ol style="list-style-type: none"> <li>1) Coffee Break</li> <li>2) NMS tour</li> <li>3) Arthurs Seat visit</li> </ol>	<b>Action</b> <b>LB to chased Elizabeth Durst for information</b>

	CH- specific Scottish get to together KM- how many people for venue- Salisbury Arms	
<b>6.</b>	<b>Networking Event</b>	
	Timing – Sept/Oct 2026 Location- Dundee- V and A; MacManus DG- HMS Unicorn- accessibility query Theme?- CH- depends on venue LB- to touch <b>base with MR and contact venues</b>	<b>Action</b> <b>LB to touch base with MR and approach venues shortly</b>
<b>7.</b>	<b>SG Day Conference</b>	
	DG- date not too close to the Networking event- CH agrees CH- online- accessible and to have something in the wider Scottish group, earlier in year – not April- summer KM- June LB- ask Cara about June and any ClfA clashes; get MR document, circulate and chat	<b>Action</b> <b>LB to ask Cara about dates.</b> -First week of June out with Strategic Leadership Conference. Otherwise free.  <b>LB- to ask MR to circulate working document</b>
<b>8.</b>	<b>SIG's Collaboration</b>	
	Landscape SIG- LB- committee asked first KM- go out to membership DC- lets throw it out to membership- contact Cara CH- email to wider group- if this goes well we can do some other cross over; collaboration Potential Consultancy SIG input	<b>ACTION</b> <b>LB to contact CB to ask for a shout out specifically to Scottish Membership</b>
<b>9.</b>	<b>AOCB</b>	
	None	<b>ACTION</b> <b>Ongoing discussions vie email and Knowledge Hub</b>
<b>10.</b>	<b>Date of Next meeting</b>	
	<ul style="list-style-type: none"> <li>25 March 2pm (<i>proposed</i>)</li> </ul>	