

**Australia Group**

1 October 2020, 9:00 BST 6:00 AEST  
Zoom

**AGM Minutes**

**Present:** Jana Boulet (JB, ordinary committee member), Kate Clark (KC), Sam Dix (SD, Chair), Patrick Gavaghan (PG), Peter Hinton (PH, CifA), Andrew Holmes (AH, co-opted Treasurer), Megan Keates (MK, CifA), Amanda Lauder (AL, CifA), Danielle Wilkinson (DW, Secretary)

Agenda Point	Action (Initials)
<b>1. Apologies for absence</b> John Gillen, co-opted ordinary committee member	
<b>2. Minutes of last AGM</b> Minutes are accepted	
<b>3. Chair's Welcome and AGM Report</b> <ul style="list-style-type: none"> <li>• COVID-19 disrupted things. Were not able to attend conference or run events</li> <li>• AH and John Gillen co-opted into committee</li> <li>• Met twice during the year and making contact with Australian-based groups</li> <li>• Working on FAQ pamphlet</li> <li>• Planning CPD, but again COVID has prevented that</li> <li>• Social media in draft</li> <li>• Working with Deutschland group and International Practitioners group. Hoping to work more with the other CifA groups</li> </ul>	
<b>4. Secretary's Report</b> <ul style="list-style-type: none"> <li>• Total members = 62.</li> <li>• MCifA and HonM = 27</li> <li>• ACifA = 7</li> <li>• PCifA = 15</li> <li>• Affiliate = 8</li> <li>• Student = 5</li> <li>• SIG only = 0</li> </ul>	
<b>5. Treasurer's Report</b> <ul style="list-style-type: none"> <li>• Budget £800 = \$1,439.63 not dented.</li> </ul>	
<b>6. Elections to Group Committee and Advisory Council representative</b> <ul style="list-style-type: none"> <li>• AH, nominated as Treasurer by DW, seconded by JB and SD</li> <li>• Myfy Berry's decision to retain position as ordinary committee member TBC</li> <li>• John Gillen, nominated as ordinary committee member by DW, seconded by AH and JB.</li> <li>• KC volunteered to be a new ordinary committee</li> </ul>	

	<p>member. Nominated by DW, seconded by JB and by AH.</p> <p>Continuing positions are:</p> <ul style="list-style-type: none"> <li>• Samuel Dix, Chair</li> <li>• Danielle Wilkinson, Secretary</li> <li>• Jana Boulet, Ordinary committee member</li> </ul>	
<b>7.</b>	<p><b>3-Year Plan review</b></p> <ul style="list-style-type: none"> <li>• Lost a year due to COVID-19.</li> <li>• Kate points out that slowing down is also helpful.</li> </ul>	
<b>8.</b>	<p><b>Aus Group Tasks</b></p> <ol style="list-style-type: none"> <li>1. ClfA Aus Group pamphlet <ul style="list-style-type: none"> <li>○ Form Deutschland template. Needs discussion.</li> <li>○ Andrew points out that we shouldn't be focussing on the challenging responses but the positive ones too.</li> </ul> </li> <li>2. ClfA Aus Group FAQ <ul style="list-style-type: none"> <li>○ Is In draft. Sd outlines purpose to the FAQ.</li> </ul> </li> <li>3. Banners and postcards <ul style="list-style-type: none"> <li>○ Banners are designed, just needs printing.</li> </ul> </li> <li>4. CPD courses <ul style="list-style-type: none"> <li>○ 'Understanding Legislation for the Historic Environment'. On hold for COVID.</li> <li>○ 'Personal Safety Training for Archaeologists'. On hold for COVID.</li> <li>○ Have learned to be more online, so online CPD courses maybe should be the aim.</li> <li>○ KC asks if ClfA is running online CPD. There have been online workshops, and there is a facility/appetite for it. Has been working for planning CPD by Rob Lennox. PH says it's a growth area we have barely tapped.</li> <li>○ KH – universities lack training about <i>policy</i>.</li> <li>○ Thanks to AL for joining the meeting. AL helps with ClfA's events organising and is from Australia. We will be in touch.</li> </ul> </li> <li>5. Social media <ul style="list-style-type: none"> <li>○ DW will write content in quarantine.</li> <li>○ AH reiterates to channel feedback and not get overwhelmed. Take it slow.</li> </ul> </li> <li>6. Collaborations in Australia <ul style="list-style-type: none"> <li>○ AACAI</li> <li>○ ASHA</li> <li>○ AAA</li> <li>○ AIMA</li> <li>○ UQ ArcSoc</li> <li>○ Flinders ArchSoc</li> </ul> </li> </ol>	

	<p>7. CifA International Groups collaboration</p> <ul style="list-style-type: none"> <li>○ DW wrote responses for Aus Group. SD conveyed his thanks.</li> <li>○ PH thanks the International groups for their responses and for diffusing the situation.</li> </ul> <p>8. Collaborations in CifA – Diversity group, New Gen, Diggers</p> <p>9. Advisory Council rep</p> <p>10. Standards and Guidance (pending)</p> <p>11. CifA Conference and Zoom possibilities (pending)</p> <p>12. Pay differences (pending discussion)</p> <p>13. Skills passport (pending idea)</p>	
<b>10.</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>● DW leaving UK. May need a new UK rep.</li> <li>● SD hoping to become more active soon.</li> </ul>	
<b>11.</b>	<p><b>Date of the next committee meeting, and future events.</b> TBA</p>	