

Committee Member – Buildings Archaeology Group Committee Role Description

We have an opportunity for a CifA member to join CifA's Buildings Archaeology Group Committee as an Ordinary Committee Member. The role of Ordinary Committee Member is important in delivering the group's objectives.

The CifA Buildings Archaeology Special Interest Group was reformed in 2003 to act as a forum for promoting the archaeological analysis, research, interpretation of standing structures. The group aims to promote the analysis of the built environment and to raise awareness of approaches and methodologies to address the wider role of buildings archaeology with other professionals in built heritage sector by:

- advising CifA council on issues relating to standing buildings and being consulted during the drafting of new recording guidelines and heritage legislation.
- Producing regular newsletters (two per year)
- Articles in the CifA magazine 'The Archaeologist'
- Training events (seminars, guidance and conference sessions)
- Developing links with associated heritage professionals
- To provide a forum for addressing the wider role of buildings archaeology within the built heritage sector

Please be aware this is a voluntary role and so it is unpaid, however the Chartered Institute will cover reasonable travel expenses.

Reports to: Membership Engagement Coordinator and the rest of the committee.

Location: mostly home-based, with travel to meetings when in person.

Benefits:

Volunteering for CifA helps members make the most of their membership. It can provide several benefits, including opportunities to network and engage with other professionals, develop your knowledge and skills, shape your profession and demonstrate your commitment to professional archaeology.

Responsibilities:

- To attend committee meetings to discuss relevant areas relating to the group
- To support the Chair/Secretary/Treasurer with their responsibilities if needed
- To keep up to date with the group's three-year plan and to input into this where relevant
- Often adopts a specific role within the group committee such as Social Media manager, Events coordinator or Newsletter/Communications editor.

Requirements:

An Ordinary Committee Member must be a paid member of the Chartered Institute for Archaeologists, though they do not necessarily need to be accredited member. They need to understand the groups aims and objectives and want to see these achieved. It would be of benefit that nominees are active members and able to commit the 3 hours a month estimate of the role.

How to apply:

Complete the nomination form and return this to the Membership Engagement Coordinator (groups@archaeologists.net) by the date listed on the group's webpage. Please get in touch for an informal discussion about the role.