



Members eBulletin, May 2023

In this bulletin:

- **Code of conduct review consultation**
- **Professional Archaeology: a guide for clients**
- **Book reviews**
- **Subscriptions renewal reminder**
- **Looking for an opportunity to get involved with Cifa's decision-making process?**
- **Group events/training/elearning**
- **Other news**

Cifa NEWS ROUNDUP

Code of conduct consultation



Consultation: Cifa's Code of conduct: professional ethics in archaeology

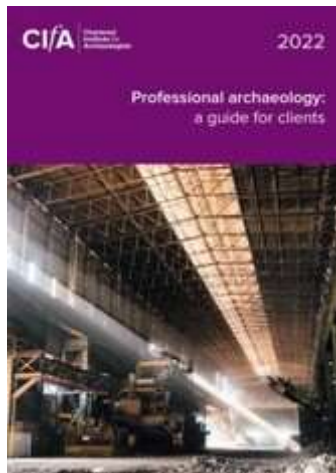
As reported in [The Archaeologist 118](#) (Winter 2023), Cifa is undertaking a review of the Code of conduct: professional ethics in archaeology. The review has been triggered by the recognition that the Code, though added to and amended from time to time, is essentially 40 years old, and may not have evolved as far or as fast as the values and ethics of our profession.

An advisory group drawn from a wide range of interests and perspectives in Cifa's membership has been considering the findings to date.

Now we would like your invaluable views and input to help us produce a Code fit for the 21st century. All comments are welcome on the current Code and how it might be reformed, promoted and applied. Please take the time to read and [respond to the questionnaire](#), and email your response to: admin@archaeologists.net. You are welcome to remain anonymous if you so wish.

The deadline for the submission of responses is **26th May**. Should you have any questions regarding this process, please email CIfA Chief Executive, Peter Hinton on: peter.hinton@archaeologists.net

Professional Archaeology: a guide for clients



Each year we publish a Client Guide which highlights how archaeology can add value to clients' businesses and includes some basic information to help clients navigate the process and get the best out of their archaeologist or archaeological team. We are keen to help clients understand how Registered Organisations and CIfA-accredited professionals lead the way in improving archaeological practice, and how commissioning them ensures that their archaeological projects will meet the clients' needs and the needs of the public. The theme for this year is Managing archaeology: evaluation techniques that reduce uncertainty.

Last year's theme is *Buildings archaeology and construction* and you can [take a look here](#) (PDF link).

The publication focuses on advising clients how to meet the requirements of legislation and policy that relate to archaeology, and why they need professional archaeologists and Registered Organisations to help them. We use this annual Guide as a key outward-facing tool and include weblinks to the online Directories of accredited professionals (PCIfA, ACIfA and MCIfA) and Registered Organisations. Both are fully searchable, up-to-date registers that sit under our website heading of '[Professional Register](#)'.

A printed version of the Guide will be sent to contacts in relevant sectors who might commission archaeological work and accredited members. It will also be available on our website to members and others – who may also commission or employ archaeologists. This approach reflects the large increase in online resources, further reduces our carbon footprint, and enables investment in other areas of our work.

Please share the Client Guides with your contacts, clients, sponsors, and others. It will also be available [online here](#) and if you would like additional hard copies, please get in touch.

Book Reviews



You can find our full list of books available for review [here](#).

If you are interested in sending in a publication to be included in our reviews please send an email to admin@archaeologists.net

If you need any further information please see our [book review guidance](#)

Subscriptions Renewal Reminder



Subscription renewal information for 2023/24

If you have not received your subscription renewal notice for the period 1 April 2023 to 31 March 2024, please let us know or [renew your subscription online](#).

To renew online you will need to log in to your account. For further information, please see our [CIfA website login instructions](#).

Once your subscription fees are paid you can download your new member card on your member dashboard from a PC or smart phone/tablet. If you require a hard copy please email admin@archaeologists.net.

Being part of a professional body isn't just about products, discounts and services, but it's always useful to know that CIfA membership is [tax deductible](#). Visit the [members' area](#) for other useful links.

If you have any queries regarding your CIfA subscription renewal, please see the [subscriptions page](#) of our website and [subscription FAQs](#). Do not hesitate to contact us if you cannot find the answer you are looking for.

Best wishes

Laura Beasley, Subscriptions and Business Support Manager

Looking for an opportunity to get involved with CIfA's decision-making process?



It is national Volunteers' week 1 – 7 June this year which is a great opportunity to think about getting involved and for us to celebrate our volunteers hard work and support.

Being part of CIfA allows you to take an active role in supporting and shaping the profession. We draw on the expertise and knowledge of CIfA professionals in all our work. The best way to influence is to get involved. It is a way to demonstrate your commitment to your work, to improving

yourself and your profession, and to giving the public the best from archaeology.

The Board of Directors are responsible for managing the affairs of CIfA in accordance with the Charter, by-law and regulations, with the day to day running of CIfA carried out by the staff.

The Advisory Council represents the interests of the membership and offer thoughtful and detailed advice to the Board of Directors on policy, strategy, and potentially controversial decisions.

[Click here](#) to find out more about the governance structure of CIfA and how you can [get involved](#) with your Institute's work.

Interested in the becoming a member of the Board of Directors?

This is an important opportunity to help make decisions about CIfA's work and strategic plan objectives. If you are an accredited member (PCIfA, ACIfA or MCIfA) you could consider putting yourself forward for the Board when the elections open later in the year prior to the AGM in October. This time there will be vacancies for Chair and ordinary positions.

If you would like some more information about what is involved you can contact our current chair of the Board, Stephen Carter at admin@archaeologists.net.

Interested in becoming a member of the Advisory Council?

This is also an important role as the Advisory Council advise the Board of Directors about important issues that are key to the membership; 20 positions are Area and Special Interest group representatives, with the other 20 positions being elected.

Again, if you are an accredited member (PCIfA, ACIfA, MCIfA) you could consider putting yourself forward for the Advisory Council when the elections open later in the year prior to the AGM in October.

If you would like some more information about what is involved you can contact Lianne, who manages the agenda for Advisory Council at membership@archaeologists.net.

You can also read about our previous and new Advisory Council Chair's experiences of volunteering in their articles from our TA magazine.

[TA117 pages 20-21](#)

[TA118 page 29](#)

Events/training/elearning

Keep up-to-date with all our events via our [events webpage](#).



PCIfA accreditation: a step-by-step guide

14 June 2023 | 12:00 - 12:30 | online

Join our digital workshop to help understand the accreditation process for Practitioner (PCIfA) applications.

[Register here](#)



ACIfA accreditation: a step-by-step guide

14 June 2023 | 17:00 - 17:35 | online

Join our digital workshop to help understand the accreditation process for Associate (ACIfA) applications.

[Register Here](#)



Where do you start with Standards?

27 June | 18:00 – 20:00 | online

Interested in adding to your CPD? We have a great workshop that will introduce you to professional Standards and guidance and why these are important for your career in archaeology.

[Register here](#)



Lunchtime chat

11 July | 12:30 - 13:15 | online

Come to our regular digital networking event. One of the sessions this time will be catching up with our neurodiversity network.

[Register here](#)

Other News



Member benefits update

Due to a lack of use of the Cotswold Outdoor discount we regret to inform you this has been withdrawn as it is a mutual reward scheme so they are not continuing the offer with us and it is no longer a member benefit.

However, there are still some great [Membership benefits | Chartered Institute for Archaeologists](#) including discounts at training events.

Chartered Institute for Archaeologists

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[Opt out of all CifA emails](#)

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