

**Committee Member – Forensic Archaeology Group Committee
Role Description**

We have an opportunity for a CifA member to join CifA's Forensic Archaeology Group Committee as an Ordinary Committee Member. The role of Ordinary Committee Member is important in delivering the group's objectives.

Formed in April 2011, after discussions relating to the ethics and practicalities of working in forensic archaeology. The group promotes best practice in forensic archaeology work to ensure that appropriate standards and guidance for forensic archaeology are adopted, maintained and enforced. In addition, the group advises CifA Advisory Council on issues relating to forensic archaeology, disseminates information relating to forensic archaeology, and facilitates the exchange of information and ideas between practitioners and bodies both within the UK and internationally. Please be aware this is a voluntary role and so it is unpaid, however the Chartered Institute will cover reasonable travel expenses.

Reports to: Membership Engagement Coordinator and the rest of the committee.

Location: mostly home-based, with travel to meetings when in person.

Benefits:

Volunteering for CifA helps members make the most of their membership. It can provide several benefits, including opportunities to network and engage with other professionals, develop your knowledge and skills, shape your profession and demonstrate your commitment to professional archaeology.

Responsibilities:

- To attend committee meetings to discuss relevant areas relating to the group
- To support the Chair/Secretary/Treasurer with their responsibilities if needed
- To keep up to date with the group's three-year plan and to input into this where relevant
- Often adopts a specific role within the group committee such as Social Media manager, Events coordinator or Newsletter/Communications editor.

Requirements:

An Ordinary Committee Member must be a paid member of the Chartered Institute for Archaeologists, though they do not necessarily need to be accredited member. They need to understand the groups aims and objectives and want to see these achieved. It would be of benefit that nominees are active members and able to commit the 3 hours a month estimate of the role.

How to apply:

Complete the nomination form and return this to the Membership Engagement Coordinator (groups@archaeologists.net) by the date listed on the group's webpage. Please get in touch for an informal discussion about the role.