

## **Marine Archaeology Special Interest Group**

Thursday 2 March 2023, 13:30 BST Teams, Online

## **Meeting Minutes**

**Present:** Megan Keates (MK, CIfA), Mark James (MJ, Chair), Stephanie Said (SS, Secretary), Alison James (AJ, treasurer), George Stewart-Phillips (GSP, ordinary committee member), Christian Dalton (CMD, ordinary committee member), Hefin Meara (HM, ordinary committee member), Claudette Day (ordinary committee member), Victoria Cooper (VC, advisor).

Agenda Point		Action (Initials)
1.	Apologies for absence Paolo Croce	Info
2.	Previous AGM minutes approved.	MI
3.	3-Year Plan review 2020-2023 reviewed by committee group.	
	Events: CIfA to take the MASIG banners to upcoming CIfA conference. AJ to set up postcards to supplement banners/stand. MK to email general members to check who is attending and whether they can man the banner/stand.	AJ MK
	Members: AJ to set up a group member survey with HM. This will aim to collate info on MASIG membership/skill sets they have/what they want out of MASIG.	AJ and HM
	Communication: MASIG updates /stories to tag onto HE's newsletter or NAS letter rather than duplicating what others already publish.	
	CMD to update Facebook admin and send round twitter passwords.	CMD/AII
	Short introductions to 'meet the committee' to be re-introduced on social media platforms/MASIG CIfA page. Next round to be integrated in HE's newsletter. Advertise for another ordinary committee member (academic background).	
	Update MASIG CIfA page	МК



## 4. Update on MASIG tasks

 Keeping track of consultations and consultation responses (we are an advisory voice to CIfA)

OneDrive SharePoint drive to be set up to track these. CIfA to set this up for continuity issues.

• Social media

Covered above.

- Newsletters and feeding into other publications Covered above.
- Stand-alone events/practical sessions Interaction with RoW over the past year has been tricky. Commercial organisations have stopped using this service. Different phases of change have exasperated these issues.

Proposal – MASIG to set up a meeting/workshop with RoW in order to iron out these issues. Result will be a CIfA/MASIG best practice guidance (approved and signed off by RoW) outlining the work flow that will fit the legal requirement of the RoW. Prior to meeting collate a list of questions to present to the RoW.

HE is veering towards establishing a better relationship with RoW – align different datasets.

• Liaison with HE, future of profession
To follow on from group survey sent out to members.
Future of the profession – targeting skill levels. Tie in with HE skills forum. AJ and HM to draft this.

Collection of materials/photographs for promotional materials

Once the OneDrive SharePoint is set up AJ will create a folder for saving this material. Reminder to credit/acknowledge source.

Collate list of available guidance and keep this maintained.

SS to set up a spreadsheet of available guidance (signposting to where these are located). This will be saved on OneDrive SharePoint and potentially made available to the wider membership.

• Liaison with CIfA

MK sent out request for budget reports. Annual reports will be issued in summer. Keep Megan posted on anything to update on the group webpage.

ΜK

MJ

AJ and HM

ΑJ

SS



• Role on Advisory Council

MJ to start attending these; in instances where Mark cannot attend a committee member will attend on his behalf.

• Validation committee https://www.archaeologists.net/organisation/committees

VC is contacted if CIfA require a marine aspect.

HM - would be good to know who validates marine candidates. MK will check on this.

 JNAPC representation – http://www.jnapc.org.uk/

PC and RL attend these. Nothing to report back.

Groups Forum held twice a year.

MK - Back-burner for the time being; being discusses as to whether to keep on going forward.

• PWA 50th anniversary event working group

AJ provided an update. CIfA put through an application and won
it. Event/seminar in September in London. Reviewing the Act itself
and recommend easy changes. Initial kick off meeting
undertaking. RL is running this on behalf of CIfA and Plymouth
Uni.

HM gave a presented on this at the Licensees meeting. 10 varied projects received funding. Setting out a programme of work for outreach work/shipwreck sites/volunteer training etc.

• Association of Local Government Archaeological Officers representative – VC (on distribution list).

VC is on their distribution list. Last meeting focussed concerns on intertidal. Discussion on beach replenishment guidance. Citizan has formally come to a close. SCAPE Trust Scotland had a similar situation and looking for more funding. Marine working group being set up in Wales as part of CADW.

## Other actions from past meeting:

RoW Capacity

Covered above.

Review S&G for nautical archaeological recording and reconstruction

To upload on OneDrive and make comments there. VC referred to how to record artifacts and object from marine context - minimum expectations.

Mentoring new starters / new graduates
 Early career graduates – monthly workshops? Individuals through

ΜK

ΑII



	MASIG or members from companies can provide this service. FB post to be sent out (via social media pages) to early career grads. etc. where you can direct members to person/persons who to contact. Can also be issued through HE newsletter/NAS newsletter.	All
5.	AJ provided update on Net Zero Session. Unfortunately, attendance was not high. Really useful conversation started. Big issue when tendering for marine projects (marine engines etc.), where infrastructure is not yet available to support this.	
6.	Date of the next committee meeting, and future events  Next meeting in June 2023. SS to send out doodle pool.	ss