

**CIFA MARINE ARCHAEOLOGY SPECIAL INTEREST GROUP**

03 March 2020, 10:30 – 12:00

Skype Meeting

**Minutes**

**Present (Skype):** Alison James (AJ), Danielle Wilkinson (DW), Hefin Maera (HM), Megan Keates (MK), Paolo Croce (PC), Rob Lennox (RL), Stephanie Said (SS), Toby Gane (TG), Victoria Cooper (VC).

1.	<b>Apologies for absence</b> Michael Walsh, Nikki Cook, Phoebe Ronn, Terry Newman.  Hefin Maera joined 20 minutes into the meeting. Rob Lennox had to leave early.	<b>Action</b>
2.	<b>Minutes of the Previous Meeting</b>	
	<ul style="list-style-type: none"> <li>o No amends</li> </ul>	
3.	<b>Matters Arising</b>	
	<p>a. How advocacy works with MASIG discussed by RL</p> <ul style="list-style-type: none"> <li>o Cifa as an organisation conducts advocacy through its staff, via RL and Peter Hinton. Extract membership knowledge for advocacy.</li> <li>o MASIG have relevant experience to provide this advice to Cifa, however, undertaking our own advocacy is not ideal – we need a process of moderation through the board and advisory council. If parts of organisation go off tangent, there might be legal implications.</li> <li>o There was some conversation outside of the committee whether the committee was doing advocacy in a fair way – because there is a centralised approach there should not be an issue.</li> </ul> <p>b. Brief reflections on Goodwin Sands and Cifa/MASIG's responsibilities - RL and VC</p> <ul style="list-style-type: none"> <li>o No current advocacy on this. Cifa does not do casework – capacity issue/not directly monitoring it.</li> <li>o RL has spoken to Peter Holt and welcomes his advice.</li> <li>o TG had initially chatted with PH; agrees with his approach but took exception to PH's comments regarding 'misinterpreted as unimportant' as the geophysics interpretation does not and should not include an assessment of significance.</li> <li>o VC – a Dover Harbour Advisory Group (DHAG) has been created which includes members from different perspectives. Openly talked about this with different bodies.</li> <li>o DW – if understood correctly – MASIG did not act on the issue of GSp because we don't do casework.</li> <li>o VC – yes. Wider industry-related aspects we can discuss as a committee but not as a case study in itself.</li> </ul>	

	<ul style="list-style-type: none"> <li>○ RL – committee can have a discussion on this case and those involved have and should continue to declare a conflict of interest. Having a discussion does not mean taking a decision/approach to a case. MASIG members can approach RL if they have further issues.</li> <li>○ TG – JNAPC has expressed an opinion – letters of support etc. Position of MASIG is not to get involved in case work.</li> <li>○ VC – declared conflict of interest as a consultant on DHAG.</li> </ul> <p>c. Representing MASIG's interests (and monitoring conflict of interest) – DW</p> <ul style="list-style-type: none"> <li>○ As above</li> </ul> <p>d. MASIG questions for CifA inspections - DW and MK</p> <ul style="list-style-type: none"> <li>○ Kerry leads the Inspections for Registered Organisations. Part of the inspection process is for a small panel to ask a series of questions to the staff of the inspected organisation. Asked if MASIG can draft a couple of questions that panellists could ask a company that specialises in marine archaeology.</li> <li>○ MK asked VC how her experience as one of the panellists went in the last meeting?</li> <li>○ VC – You need a marine archaeology specialist there. Other panel members didn't know how to follow up with the questions. She feels that her presence was needed to provide further insight into this aspect.</li> <li>○ MK – Would MASIG be happy to set up a series of questions?</li> <li>○ TG – archaeologists (whether terrestrial or maritime) use/work with the same dataset – how different do the question really need to be?</li> <li>○ AJ – it was quite clear that some processes flow different from terrestrial processes. We would not have had these discussions if VC was not present.</li> <li>○ MK – might not always be possible to have a specialist on the panel.</li> <li>○ <i>VC to prepare questions and answers with assistance of AJ to be approved by the committee.</i></li> </ul> <p>e. Alistair Byford-Bates permanently stepping down</p> <ul style="list-style-type: none"> <li>○ PC – Opportunity for new people/organisations to get involved.</li> <li>○ <i>MK will send out an email to MASIG members.</i></li> <li>○ <i>DW post this on social media.</i></li> <li>○ <i>MK to share 'Nomination Processes' with us.</i></li> </ul> <p>f. CifA Conference</p> <ul style="list-style-type: none"> <li>○ No marine-themed papers accepted</li> <li>○ DW, TG and HM attending</li> <li>○ MK suggested a stall for one/multiple days</li> <li>○ DW – no MASIG merchandise to display</li> <li>○ MK – suggests postcards or A5 flyers which can be made by then</li> <li>○ <i>HM – to look into available images we can use (have copyright for). AJ to assist.</i></li> <li>○ MK – Mid-March is the deadline to send through the images</li> </ul>	<p>VC and AJ</p> <p>MK DW MK</p> <p>HM and AJ</p>
--	---	---

	<ul style="list-style-type: none"> <li>○ TG – Suggests pop-up banners</li> <li>○ RL – suggested using another group’s style – to make process faster.</li> </ul> <p>g. Review of Historic England's Marine Heritage Services interview with Steve Trow</p> <ul style="list-style-type: none"> <li>○ AJ – Before the phone call she spoke to TG, VC and RL – what our position was. Talked through the notes. What we said was reflected in the sector. He did not have any feedback – internal meeting with HE to review this.</li> <li>○ HM – HE having an internal meeting. Outcomes and release of results externally TBC</li> </ul> <p>RL left meeting</p>	
<b>4</b>	<b>Advisory Council Feedback - DW</b>	
	<ul style="list-style-type: none"> <li>○ This was her first meeting and found it very interesting.</li> <li>○ Different working parties on behalf of ClfA including: <ul style="list-style-type: none"> <li>● Update on Working Parties</li> <li>● Social media</li> <li>● Wellbeing</li> <li>● Climate Change (to be made a formal working group)</li> </ul> </li> <li>○ Issue with number of AC group reps – at the moment limited to 20 when there are 21 groups. A solution offered but others suggested. Requires more discussion – moved to be item at next meeting.</li> <li>○ Equality and Diversity group <ul style="list-style-type: none"> <li>● Frustrated at BoD – E&amp;D want a statement, but BoD are considering legalities first</li> <li>● IDEAH Collaboration with ClfA, BAJR, Trowel Blazers, British Women Archaeologists, MWAH and Museum Detox.</li> <li>● Decolonising Archaeology</li> <li>● Expanding our telling of history and archaeology to include the stories of minority groups</li> <li>● Better representation of minority groups in heritage/archaeological professions</li> <li>● Releasing a Toolbox soon</li> </ul> </li> <li>○ TG – We focus on a period of history – shipbuilding during the imperial period – we focus on the colonial past but we need to twist this and bring out the smaller side-line stories.</li> <li>○ DW Maritime stories which can be given more attention. If anyone is interested in this there is an event/workshop being undertaken – 13 March in London.</li> <li>○ Workshops – support for Reps or what role do they play in the committee – what it is they do/should be doing</li> <li>○ Lengthy stand on salaries. 3.5% increase, not London living wage (8-9%)</li> <li>○ Wider aspects that ClfA are trying to achieve.</li> </ul> <p>○ Next meeting 4/06/2020 – Bradford. Following one 17/09/2020 – London</p>	<p>DW to pass on</p>



	<ul style="list-style-type: none"> <li>○ TG – only some liaison for Goodwin Sands but nothing else.</li> <li>○ MK – send through bulleting each week to the groups, what we are doing at Cifa and provide a chance to receive feedback; What we a building for groups forum for next time.</li> <li>○ MK – A lot of members didn't know what Cifa was for – so this was undertaken and created a Liaison officer.</li> <li>○ MK added as a task owner as she is new key contact</li> </ul> <p>i. Role on Advisory Council – DW</p> <ul style="list-style-type: none"> <li>○ As above.</li> </ul> <p>j. Validation committee – MW, TG</p> <ul style="list-style-type: none"> <li>○ No updates</li> <li>○ TG was asked to look at one application – conflict of interest and therefore not undertaken.</li> </ul> <p>k. JNAPC representation – RL</p> <ul style="list-style-type: none"> <li>○ Latest minutes will be forwarded on with meeting minutes</li> <li>○ TG – a court case was undertaken for the proposal presented by RMS Titanic Inc. who have exclusive rights to salvage artefacts from the Titanic; decided to add to the knowledge pool by retrieving the radio equipment which then would-be put-on display. Will not add anything further to the story. Damage caused during recover, is not warranted from the amount of information that would be gained from it. Not appropriate action – JNAPC had supported this action.</li> </ul> <p>l. Groups rep – DW</p> <ul style="list-style-type: none"> <li>○ As above.</li> <li>○ Next meeting to be held late November</li> </ul> <p>m. PWA 50th anniversary event working group – AJ, HM</p> <ul style="list-style-type: none"> <li>○ AJ/HM – nothing official – discussed at most recent marine and coastal network meeting.</li> <li>○ HM waiting for marine review – nothing to update.</li> <li>○ <i>DW to ask CIFA what support they can provide us with.</i></li> </ul>	<p>DW</p> <p>DW</p>
<p><b>7.</b></p>	<p><b>AOB</b></p>	
	<p>Conference note</p> <ul style="list-style-type: none"> <li>○ VC – The note we produced after conference – any update on this?</li> <li>○ <i>MK will follow up on this.</i></li> </ul> <p>ALGAO (Association of Local Government Archaeological Officers)</p> <ul style="list-style-type: none"> <li>○ VC – is a committee representative with ALGAO – inactive group despite active leader; lack of interest – there is this role for us to represent at this committee. Now that she is not on the MASIG committee then might be best to have someone else attending.</li> <li>○ TG – High water mark/low water mark – should be expressing an interest in the marine environment in their areas. None of them are</li> </ul>	<p>MK</p>

	<p>marine specialist, then we need to have someone present for basic educational purposes.</p> <ul style="list-style-type: none"> <li>○ VC – not sure why this is not active – lack of member engagement.</li> <li>○ TG is happy to have VC continue this. Others expressed support.</li> <li>○ VC will endeavour to push and support this involvement.</li> <li>○ <i>This will be added as a MASIG task for future updates</i></li> </ul> <p>Early career CPD</p> <ul style="list-style-type: none"> <li>○ MK – Early career side of things – specialist areas – how we can promote early diggers in the different specialisms - how to train them?</li> <li>○ DW – CPD via workshops – have a chat with early professionals’ group, see if we can unite forces. <i>MK to raise this with the group in the following meeting in March on behalf of MASIG. DW suggested sending a rep from MASIG to this meeting, possibly PR (via Skype call)</i></li> </ul> <p>Nominations</p> <ul style="list-style-type: none"> <li>○ Next meeting is our AGM – what nominations need to happen before the next AGM (ABB position to be replaced) – get some new people involved. Next year MW.</li> </ul> <p>Online meetings</p> <ul style="list-style-type: none"> <li>○ SS – Current skype meeting can we create a better way of doing these meetings.</li> <li>○ DW – Not using Skype for Business meeting again due to too many technical issues for non-Skype for Business users. Next time we can use Zoom (CIFA account) – MK will set this up</li> <li>○ SS – can we record the meeting to aid in compiling the minutes? <i>MK will check this out.</i></li> </ul>	<p>DW</p> <p>MK</p> <p>MK</p>
<b>8.</b>	<b>Date of next committee meeting – AGM June 2020</b>	
	<ul style="list-style-type: none"> <li>○ DW – Salisbury – Date to be picked a month before.</li> <li>○ MK – Possible to run an event on the side?</li> <li>○ VC – Depending how it goes with Marine Review – invite HE to the AGM to give us a more detailed review on the updates.</li> </ul>	