

Information to be aware of before completing the consultation questions

The review and update of the Cifa Standards and guidance forms a key objective in the Institute’s 2021-2030 strategic plan and has focused on three areas, the relationship between the Standard and the guidance, the provision and delivery of guidance that is both universally applicable but also specific to different countries and/or jurisdictions, and design/presentation to promote greater usability and accessibility. The infographic below illustrates the new approach Cifa is taking towards the structure and hierarchy of the Standard and guidance documentation. This work has been undertaken with the support and advice of the Cifa Professional Standards Advisory panel, made up of archaeologists working in a variety of roles across the historic environment sector. You will notice that the consultation draft documents for review are structured differently from the current suite of Standard and guidance documents. The key changes to be aware of include

- the separation of the Standards from the guidance to make it clear that the two (although related) are independent of each other
- the rewriting of the Standards and the inclusion of a definition section to ensure clarity
- the creation of two tiers of guidance to support compliance with the Standard
 - universal guidance (tier one) - for globally applicable guidance clauses setting a level playing field for work
 - detailed guidance (tier two)* – to provide specific information related to process and practice in different countries and/or jurisdictions. *This guidance may already exist in many cases. However, if gaps in guidance provision are identified, Cifa will liaise with sector partners and colleagues to identify how best to address them.*

****This fieldwork consultation invite is focused on the revised Standards and tier one universal guidance. The detailed guidance for specific countries/jurisdictions will follow in due course.***

Binding for accredited archaeologists and registered organisations



Code of conduct: professional ethics in archaeology

- defines the rules that tell a professional archaeologist how to behave in accordance with our shared values
- application of the rules in the Code is supported by Standards, guidance, policy and good practice guidance



Standard

- sets out the **required** outcome of the archaeological 'product' and/or activity eg field evaluation or archeological advice
- working to the Standard = compliance with the Code
- supported by additional guidance demonstrating how to deliver the Standard



Policy statements / Practice papers

- additional **advice** to support adherence to the Code and/or Standard

Strongly recommended for accredited archaeologists and registered organisations



Universal guidance

- **Higher level guidance** to support the delivery of the Standard
- advises on what the profession presently considers good practice
- deviation from the guidance is not recommended and must be justified



Detailed guidance

- detailed guidance highlighting **jurisdiction/country specific** differences
- supports the universal guidance and adherence to the Code and/or Standard



Toolkits

- additional **resources** to support adherence to the **guidance**